

**SELF-RELIANCE**  
**HOME & COMMUNITY BASED SERVICES**  
**REFERRAL FORM**

Customer Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

SS#: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Title XIX #: \_\_\_\_\_ Type of Waiver Service Requested: \_\_\_\_\_

County of Legal Settlement: \_\_\_\_\_ Court Committed? \_\_\_\_\_

If Address is different from above, please put appropriate address: \_\_\_\_\_

What type of environment does consumer reside in? \_\_\_\_\_

How many people will be living there? (Please tell relationship): \_\_\_\_\_

Is consumer currently at risk of being institutionalized? \_\_\_\_\_

If so, where? \_\_\_\_\_

What type of daily living skills does the consumer need? (bathing meal planning and preparation, money management, medication management, coping skills, adaptive skills, attendance, task completion, appropriate behavior, greater independence, improvement of self-help, socialization).

Is the consumer involved in any other services or activities? \_\_\_\_\_

If so what are they? \_\_\_\_\_

What services does the consumer want?

A. Supported Community Living \_\_\_\_\_  
If so minimum hours needed? \_\_\_\_\_

B. Respite \_\_\_\_\_  
If so minimum hours needed? \_\_\_\_\_

C. Home Habilitation \_\_\_\_\_  
If so Minimum hours needed? \_\_\_\_\_

Current Medications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Assistive devices: (crutch, cane, glasses, hearing aide, lift, etc.) \_\_\_\_\_  
\_\_\_\_\_

Medical interventions: (breathing apparatus, G-Tube, catheter, Special dietary needs, etc.)

\_\_\_\_\_

List any unusual or maladaptive behaviors: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the consumer have a guardian? \_\_\_\_\_

If so name/phone #/address: \_\_\_\_\_

Does the Consumer have a payee? \_\_\_\_\_

If so name/phone #/address: \_\_\_\_\_

Timelines for processing the application? \_\_\_\_\_

Referral process the provider must follow when the provider chooses not to admit the consumer:

Send formal letter of decision to:

- \_\_\_\_\_ Facility
- \_\_\_\_\_ Case Manager
- \_\_\_\_\_ Family/Guardian
- \_\_\_\_\_ Advocate

Service Coordination (activities designed to assist individuals and families locate, access and coordinate a network of supports and services within the community):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Referral Source Signature \_\_\_\_\_

Date \_\_\_\_\_

(Self-Reliance)

Notification process for each admission decision. \_\_\_\_\_ approved \_\_\_\_\_ needs higher level of care  
\_\_\_\_\_ needs lower level of care \_\_\_\_\_ no adequate funding \_\_\_\_\_

Notification approval/non-approval date \_\_\_\_\_ Notification sent by (Personnel) \_\_\_\_\_

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